

Keystone State Chapter, American Society for Public Administration

BOARD MEETING AGENDA

September 26, 2024 / 4:00 PM / Zoom

Call to Order

by President DeSantis at 4:02 P.M.

Attendance:

Dr. Victor DeSantis, President; Dr. Michele Tantardini, President-Elect; Dr. Chris Schultz, Secretary; Dr. Glenn McGuigan, Immediate Past President; Mr. David Margolis, Special Advisor to the Board; Dr. Angela Kline, Board Member; Mr. Scott Weller, Board Member; and Ms. Yeobin Yoon, Board Member

Approval of Minutes of August 13, 2024, Board Meeting:

Motion by Immediate Past President McGuigan, seconded by President-Elect Tantardini, to approve the minutes. The minutes were approved unanimously.

Officer Reports:

President

Discussion around the subject of innovation in the public sector in Keystone State at the Chapter Session at the ASPA Conference. The ASPA Conference Committee seeks participants from our chapter members in Washington D.C. Board member Wright, chair-elect for the SPA section (Professional Development), broad discussion on those who submitted presentations to ASPA, and a possible social for members attending.

Treasurer

The treasurer's report submitted to and reported by the President shows that our current balance is \$3,813.34. The only activity was a receipt of \$750 from National and a deposit, and there were no outstanding items.

Committee Reports:

Approved at the 3/18/2025 Board Meeting

Communications

Secretary Schultz reported no emails to the box of relevance. The Awards Program notice went out to membership on 9/17/2024. A reminder will be emailed sometime in the first week of October. If we have the time for a link for 11/7, I can send it with the reminder and then just the link as a reminder a few days before the event.

Membership

Special Advisor to the Board Margolis's email report dated 9/23/2024 stated that there were 112 members on the September month-end roster from ASPA National. The actual number is 110 because ASPA National has 2 duplicates. Special Advisor to the Board Margolis contacted ASPA National, and they indicated that this problem has been corrected.

The Gmail account member list is up to date. It includes 13 additional individuals who were previously very active or recently have not renewed but are being kept on for a while.

Emails have been sent to all new members and to those who have not renewed.

The shared Gmail drive has prior year-end rosters from ASPA national and current months for 2024.

The 9/17/2024 chapter mailing regarding the 2024 Awards resulted in four non-delivery messages. One member is no longer a member and has probably deleted her university account. A second is a new student member and will check with ASPA national to see if they recorded the correct email address. The other two are long-time members, Dr. Disney and Bob Morrison, which is more puzzling.

Program

President DeSantis reported that the Awards Program is planned for November 7th, and the President will provide the program's link. Immediate Past President McGuigan asked about setting up a time for the 11/7 event which will be 4p-ish to 6p-ish. Who will review and prepare the certificates? The president will prepare the certificates from the Special Advisor to the Board Margolis's template, who gave an overview of sending the certificates electronically versus mailing a hard

copy but providing the hard copy at the holiday event. However, to incentivize recipients to come hold electronic until after the event.

Discussion continued regarding the Holiday Event with a potential date of Tuesday, December 17th, 5p to 7:30p in the Hershey area and included a chapter meeting to offset costs for dinner. Special Advisor to the Board Margolis indicated in the past when this was done, we lost money. One idea is rather than charge ask for donations, or a hybrid, chapter pays for hors d'oeuvre and charge for dinner.

New Business:

There was no new business.

Old Business:

By-Laws Updates

The Special Advisor to the Board, Margolis, reported that we had distributed and had a member document ready to go to the members to give 30 days to comment, which the by-laws committee would review and then provide a final document at the December business meeting. Significant changes were identified, including the staggered election of treasurer and secretary. One open item is removing people off the board by deleting it and leaving it administratively and table for future discussion. The only thing to add is thirty days. President-Elect Tantardini asked about the burden of staggering elections versus keeping them together. The special advisor to the board, Margolis, gave some history and concerns regarding continuity and recruitment. The plan is to send out 10/1/2024 to members with a thirty-day comment period returnable by 10/31/2024. There was a discussion on implementation and a vote for the membership chapter using Qualtrics. President DeSantis motioned to authorize the Bylaws committee to make final changes and adopt the Article 6 section as an exception and to revise the wording and send out to the membership with language that a follow-up email with a link to vote by the 12/17/2024 meeting. Special Advisor to the Board Margolis seconded. The motion carried unanimously.

Budget Preparation

This item was tabled.

Next Meeting:

To Be Determined for September with a Zoom invitation to be sent by President DeSantis.

Adjourn:

The meeting was adjourned at 5:15 P.M on a motion by Board Member Kline, seconded by President-Elect Tantardini.